Leaders in the Making:
At a special assembly last Friday Donvale welcomed to its school the Mayor of Manningham Councillor Jim Grivokostopoulos. We had invited Jim to come along and present the badges to our School Captains, Choir Captains, House Captains and Student Representative Councillors. The Mayor looked resplendent in his robes and jewellery and added much atmosphere to the occasion. It was great to see many parents witnessing this formal presentation. I had asked Jim to talk to the students about leadership and he made a wonderful speech to the students on this topic. His speech is printed below. Congratulations to all the students who hold a leadership position at our school. We have every confidence that they will grow in the position, embrace the responsibilities that come with it, learn new skills and have fun along the way. Regardless of whether they are wearing a badge or not, every child at Donvale can be a leader through actions which demonstrate our school values of respect, resilience, responsibility and compassion.

Jim's Speech:
Thank you for inviting me to share this special occasion with you today. I am Councillor Jim Grivokostopoulos, the Mayor of Manningham. Today I am here to present your leadership badges but before I do, I would like to talk to you about being leaders. Anyone can be a leader and the world definitely needs lots more, good leaders!

What is leadership? It is all around you and shows up in many ways. Leadership is………..

- Doing the right thing without being asked or when no one is watching.
- Helping others in need.
- Guiding others on the right path.
- Setting a good example for others and being a good role model.
- Standing up for others even when it may be a hard thing to do.

Leadership is one of the most important skills you can learn to be the best person you can be and make the world a better place. The great thing is, you
have the opportunity to practise leadership every single day in your home, at school, in sports and everywhere in between. Good leaders are not bossy and loud. They are:

- Good at listening
- Proactive
- Honest
- Generous
- Strong communicators
- Confident
- Fair
- In control of themselves

I wish all leaders today a very successful year and congratulate you on your achievement.

Lena:

It was great to see our Principal Lena Clark back at school yesterday afternoon for a brief visit. We have all missed her greatly and look forward to her official return next week. It has been both a pleasure and a privilege to have been the Acting Principal of our great school in Lena’s absence. I would like to thank all the staff for the wonderful support they have given me over the past few weeks. Like everything we do at Donvale it’s been a great team effort. Thankyou.

Ian McKinlay
**February**

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<td>Foundation students attend full time</td>
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<td>Summer Inter-School Sport</td>
<td>‘Clean Up’ Australia Day at school</td>
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**March**

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<td>Sushi Meal Deal Day</td>
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<td>5/6 Camp to Rawson Village</td>
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<td>Tennis Trials</td>
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<td>National Ride 2 School Day</td>
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- **5/6 Camp to Rawson Village**
- **Summer Inter-School Sport**
FROM THE OFFICE:

- **EMA:** If you have a healthcare card you are eligible to apply. Application forms are available from the office. You can utilise the EMA to assist with the 2014 school fees. If you are a healthcare holder, you have to apply every year. The closing date for applications is **TOMORROW 28th February.**

- **2014 FEES/BULK BILLING:** Statements were posted last week. Just a reminder that 2014 fees are due, please pay or see the office.

- **LEVEL 5/6 CAMP:** 11 - 14 March. Payments were due on the 21st February. All payments have to be paid before the departure day. Payment is a requirement for attendance at camp.

- **CREDIT CARD PAYMENT:** The Commonwealth Bank has updated our eftpos machine and now requests us to put in the 3-digit number (at the back of the credit card). This is if you have filled out the credit card payment option on notices or phone in with your credit card details (we will be updating our credit card payment option on notices). If you are not comfortable in doing this, please make use of the BPay option for any payment to school, or come into the office.

- **STUDENT INFORMATION**
  Student information went home last week. Please check the details and amend if necessary and return it to the school to enable details to be updated on the school’s system.

Thank you.

Choir Reminder

Reminder to the Music Makers, Senior Choir and the Marimba Band that are performing this Saturday at Tunstall Square Festival to meet at 4.15pm. The performance is at 4.30 - 5.00pm. Please wear black & white. Everyone is welcome to come and watch!

*Mrs Keep*

Clean Up Schools Day - Friday 28th February

Donvale Primary School will be participating in ‘Clean Up Schools Day’. If anyone has any buckets or tongs that they are willing to donate so that we can collect the rubbish safely, it would be very much appreciated. Please bring donations to Mrs Erskine-Behr’s room.

Growing Healthy Minds

Unfortunately the article in last week’s Snippets didn't make it in to the newsletter in its entirety. I have included it again this week, as there are lots of useful tips about bouncing back from rejection. Everyone experiences rejection at some point in their life. The trick is knowing how to manage it when it happens. The article included in Snippets has some simple strategies to help your child.

Happy reading! *Lashay Cartledge*

---

**From The Sports Coach**

**District Summer Sport.** Children today in Level 5 and 6 participated in District Summer Sport (Bat tennis, Cricket, Rounders, Softball and Basketball). The completion of our Summer Sport games is on Thursday 27th March.
Gymnastics: Our Foundation, Level 1/2 and 3/4 children have the fantastic opportunity next term to participate in a sequential Gymnastic Program. More information (cost, dates and times) about this program will be sent home later this term.

District Swimming. Congratulations to those children who participated in our District Swimming Carnival on Monday. Each and every child swam to the best of their ability and all children should feel proud of their effort and the enthusiasm which they displayed. Special thanks again to the parents who attended, supported our team and assisted on the day.

Special mention to Kiara S (Butterfly) and our 12 year old Girls relay team (Kiara S, Renee T, Tahlia S and Katrina P) who swam this morning in the Division Swimming Carnival. Great effort girls and well done.

John Pianta

Basketball

3 wins, 4 losses and one draw were this week’s results. The Dragons are just getting better and better with an amazing draw this week! The coach said the boys are listening and following instructions and it’s starting to pay off. Well done boys!

The Demons had a new look team with Hamish W and Connor P playing their first game. Darcy B scored his first goal! Well done boys. The Demons will become the Demons and the Dolphins as of next week.

Times for this week are as follows:

Dinosaurs: 1.30pm Disc 1
Daffodils: 11am Disc 2
Daisies: 1.30pm Disc 1
Delights: 8.30 am Disc 2
Daffodils: 11am Disc 2
Diamonds: Bye
Daffodils: 11am Disc 2
Dragons: Bye

Training Roster for Tuesday

This Tuesday is “The Daffodils” turn to train at school. Please meet straight after school by the door of the GP room.

UNIFORMS

For any questions about uniforms speak to your team manager or contact Charmaine at charmaine.neal@bigpond.com

CONTACT

For Information and registration forms please contact Diana at dianamen@tpg.com.au or 0434 027 144

SPORTS INTERVIEW – Darcy B – Demons

Q. How old are you? A. 6 years old.
Q. How long have you been playing b’ball for the school? A. Only 2 Games
Q. What is your favourite or funniest moment in b’ball? A. When I fell over and shooting my first goal.
Q. Do you have a favourite sports hero &/or team? A. Geelong Cats!!
Q. What do you like to do for fun? A. Ride my Bike
Q. What do you want to be when you grow up? A. A Zoo Keeper.
Junior Chef Club

We are still in the process of arranging the timetable and writing this year’s cookbook. We will distribute them later this term.

Thank you to Mrs Cheesman for always helping us with the administration work, what would we do without you.

Also thank you to the many parents who have offered their help, we will contact you shortly.

There has been a suggestion from a number of parents to open a new group.

We were planning to take a total of 80 children in 4 groups this year, but we didn't want to disappoint too many children so we added an extra 2 groups, bringing the total students to 110. Unfortunately we can’t stretch our resources any further.

Thank you everyone for your support.

If you have any questions about this program please contact Mr McKinlay or Jaqui Frigo (Chantelle 56C, Angelica 34R) or Marina Younger (Jesse 12J) or Georgia Loccisano (Luca 12SM, Noah FHW)

Ice Cream Containers: Please don’t throw away your plastic ice cream containers as we need square 2L and 4L containers with lids. Thank you.

We don't cook, we create food.

Liang Dimitroff

Birthday Wishes To

Abigail O, Leo Z, Amelie Y, Sophie S, Vivienne J, Jorja L, Georgia M, Katherine L, Oscar Y

Who are celebrating birthdays from 28th February to 6th March
In primary school, some students miss on average 3 weeks of school per year. That’s half a year of school by the end of year 6.

Every Day Counts
Primary school attendance

Going to school every day is the single most important part of your child’s education. Students learn new things at school every day – missing school puts them behind.

**Why it’s important**

We all want our students to get a great education, and the building blocks for a great education begin with students coming to school each and every day.

If students miss school regularly, they miss out on learning the fundamental skills that will set them up for success in the later years of school.

There is no safe number of days for missing school – each day a student misses puts them behind, and can affect their educational outcomes.

Each missed day is associated with progressively lower achievement in numeracy, writing and reading.

**Getting in early**

Attendance patterns are established early – a child regularly missing days in kindergarten or in the early years of school will often continue to miss classes in the later years, and receive lower test scores than their classmates. It’s vital that students go to school every day – even in the early years of primary school.

**What we can do**

The main reasons for absence are:

- **Sickness** – There are always times when students need to miss school, such as when they’re ill. It’s vital that they’re only away on the days they are genuinely sick, and setting good sleep patterns, eating well and exercising regularly can make a big difference.

- **School holidays** – Holidays are planned during school holidays where possible, and not during the term if it can be avoided.

- **“Day off”** – Think twice before letting your child have a “day off” as they could fail behind their classmates – every day counts.

- **Truancy** – This is when students choose not to go to school without their parent’s permission. There can be many reasons for truancy. The best way to address this is for schools and parents to work together.

If for any reason your child must miss school, there are things you can do with your school to ensure they don’t fall behind:

- Speak with your classroom teacher and find out what work your child needs to do to keep up.

- Develop an absence learning plan with your teacher and ensure your child completes the plan.

Remember, everyday counts. If your child must miss school, speak with your classroom teacher as early as possible.

Openly communicating with your child’s school about all absences is a good way to prevent attendance issues being escalated to a School Attendance Officer. Attendance issues that are escalated can lead to an Infringement Notice.

If you’re having attendance issues with your child, please let your classroom teacher know so we can work together to get your child to school every day.

For more information and resources to help address attendance issues, visit:

www.education.vic.gov.au

Department of Education and Early Childhood Development
Dear Parents & Student,

Welcome to week 6 of term 1. AASC sports-Cricket and Tennis are getting very popular. Children are learning different skills of both the games. Children also enjoyed chocolate cake made for Nadia’s birthday. Remember we are in Term 1, so need to follow ‘No Hat, no play’ Policy. Please bring your hat with you every time you are at OSH. Drink lot of water and stay hydrated.

Please make sure all enrolment forms are up to date and all medical action plans have also been checked and changed or updated if needed.

Remember bookings can be made right until 12pm the night before, or you can book on the day by calling or leaving the text message but there will be an extra charge of $3.00 for bookings within 24 hours. If you’re ever stuck and would like your child to attend OSH After School Care you can call me or leave a message on 0402 362 443 and I will get back to you. For some reason if you need to cancel the child from attending the after school care session you can cancel online if it is before 24 hours or leave a text message on the program phone (0402362443/98422261) if it is on the day.

Jagruti Shah

Next Week’s Activities

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<tr>
<td>Before Care Activities</td>
<td>Autumn Pinwheel &amp; Autumn Colouring pages &amp; Autumn craft &amp; Autumn leaves</td>
<td>Autumn craft &amp; Autumn leaves</td>
<td>Autumn leaves &amp; Autumn craft &amp; Children's choice construction</td>
<td>Autumn leaves &amp; Autumn craft</td>
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<td></td>
<td>Ender dragon-minercraft &amp; Dodgeball &amp; Red letter &amp; Changing colour</td>
<td>&amp; Twister</td>
<td>&amp; Twister</td>
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<tr>
<td>After Care Activities</td>
<td>Cricket (AASC) &amp; Tennis (AASC) &amp; Tennis</td>
<td>Paper bag autumn Tree &amp; Paper bag autumn Tree</td>
<td>Paper bag autumn Tree &amp; Kid's movie</td>
<td></td>
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<tr>
<td></td>
<td>&amp; UNO &amp; &amp; Twister &amp; &amp; Twister</td>
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OSHC program phone: 0402 362 443/9842 2261
Coordinator: Jagruti
Assistants: Caroline and Jennifer
OSHClub Head Office: 03 85649000

All families must be enrolled to attend the program, remember this is Free!! Please create an account online at www.oshclub.com.au all bookings and cancellations can also be managed via your online account. For on the day bookings please contact the Coordinator direct at the program.
Financial Assistance - Information for Parents

Education Maintenance Allowance (EMA):
The Education Maintenance Allowance (EMA) is provided by the Victorian Government to lower-income families to help with education-related costs.

If you have a child under 16, and you hold a valid Health Care Card, Pension Card, or are a temporary foster parent, you may be eligible to receive the EMA. The allowance is paid in two instalments, one in March and one in August.

The payment is intended to assist with education-related costs such as; uniforms, excursions, textbooks, and stationery. You can elect to have your EMA paid in one of the following ways:

- Paid by direct deposit (Electronic Funds Transfer) into your own nominated bank account; or
- Paid to the school to be held as credit which you can use towards education expenses; or
- Paid by cheque which will be posted to the school for collection.

In 2014, the annual EMA amount per student is:

- $200 for prep students
- $150 for students in years 1 – 6.
- $300 for year 7 students
- $250 for students in year 8 – until age 16*.

* A pro-rata amount is payable for students turning 16 in 2014.

How to Apply: Contact the school office to obtain an EMA application form.

Closing Date: You need to obtain an EMA application form from the school office and return by 28 February 2014.

For more information about the EMA, visit http://www.education.vic.gov.au/school/parents/financial/Pages/default.aspx
Helping children learn positive friendship skills

Importance of children’s friendships
At any age, having friends provides support and promotes mental health and wellbeing. Children’s friendships are also very important for their social and emotional development. Through friendships, children learn how to relate with others. They develop social skills as they teach each other how to be good friends.

Most children want to have friends. Children who have friends are more likely to be self-confident and perform better academically at school than those without friends. When children have difficulty in making friends or in keeping them, it often leads to feeling lonely and unhappy with themselves. Feeling rejected by others may lead to significant distress. Learning positive friendship skills can help children socially so they feel happier and more confident.

How friendships develop and change
Friendships require give and take. By sharing toys, time, games, experiences and feelings, children learn that they can have their social needs met and can meet the needs of others. Since friendships develop through this kind of mutual exchange, close friendships are usually based on well-matched needs.

Children’s friendship needs and skills change as they grow. Similarly, children’s ideas about friendship change as they develop. This is reflected in the different kinds of activities that children like to spend time doing with their friends at different ages. The table below indicates the ways children tend to describe close friends and the kinds of skills that support positive friendships as they develop.

<table>
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<tr>
<th>Approximate age</th>
<th>A friend is someone who...</th>
<th>Friendship skills Include...</th>
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<tr>
<td>Up to 1 yr</td>
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<tr>
<td>1–2 yrs</td>
<td>looks, smiles, touches</td>
<td>looking, smiling, touching, imitating</td>
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<tr>
<td></td>
<td>plays with you</td>
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<tr>
<td></td>
<td>has good toys</td>
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<tr>
<td></td>
<td>can do fun things</td>
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<td>3–5 yrs</td>
<td>helps and looks after you</td>
<td></td>
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<tr>
<td></td>
<td>you know better than other people</td>
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<tr>
<td>5–7 yrs</td>
<td>helps and looks after you</td>
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<td></td>
<td>you help</td>
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<tr>
<td>8–10 yrs</td>
<td>plays fair – follows the rules</td>
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<tr>
<td></td>
<td>talks and shares interests</td>
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<tr>
<td>10–12 yrs</td>
<td>trusts you and is trustworthy</td>
<td></td>
</tr>
<tr>
<td>12–18 yrs</td>
<td>understands you and who you understand</td>
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<td></td>
<td>you can talk to about feelings or problems</td>
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<td></td>
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<tr>
<td></td>
<td>identifying friend by name</td>
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<td></td>
<td>playing well in a twosome</td>
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<td></td>
<td>approaching others to join in</td>
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<tr>
<td></td>
<td>taking others’ feelings into account</td>
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<td></td>
<td>seeing others’ viewpoint</td>
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<tr>
<td></td>
<td>talking and listening to each other</td>
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<tr>
<td></td>
<td>forming groups with similar interests</td>
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<td></td>
<td>sharing confidences</td>
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<td></td>
<td>negotiating</td>
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<td></td>
<td>respecting one another</td>
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<tr>
<td></td>
<td>talking about personal and social issues</td>
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<tr>
<td></td>
<td>supporting one another</td>
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Friends influence each other’s behaviour. Over time they may take on similar mannerisms, language and preferences.

**Friendship patterns in the primary school years**

Children choose friends who have similar interests and enjoy similar activities. During primary school close friendships are most often with a child of the same sex. This is related to children’s preferences in play.

Boys tend to prefer active kinds of play in groups, whereas girls typically prefer gentler games in pairs or threes and use talk more than action. Such preferences may be especially strong around the ages of eight and nine when many children become more aware of social expectations regarding girls’ and boys’ behaviour.

These expectations can create difficulties for boys who are interested in gentler kinds of play and for girls who prefer the kind of active play that is usually associated with boys.

Friends cooperate and communicate more with each other than with other children. They also have conflicts more often, but usually manage to settle them without upsetting the friendship. Friends influence each other’s behaviour. Over time they may take on similar mannerisms, language and preferences. Although friendships usually have positive effects, friends who have behavioural problems may encourage problem behaviour in one another.

As children’s interests and developmental needs change, their friendship patterns may also change. By the middle of primary school it is common for children to form small friendship groups based around similar interests. These groups often establish their own rules about who can join them. Setting rules and learning to negotiate them is important for helping children to develop their understanding of social relationships. However, when children lack cooperative relationship skills it can lead to friendship groups being dominated by some children and excluding others.
Social skills that promote friendship

Children who are good at making and keeping friends use positive social skills. Parents, carers and school staff help children learn positive social skills by guiding them as young children, being positive examples for children to follow, and providing opportunities for play where children can practise these skills. Key social skills that help with friendships include cooperation, communication, empathy, emotional control and responsibility.

All children go through friendship conflicts. Even usually popular children experience rejection sometimes. When this happens children’s confidence may be affected. They may blame themselves or others. Beliefs about the reasons for the friendship conflicts they experience affect the ways that children react.

Some kinds of thinking are more helpful than others for managing the conflicts children have with friends. The following example shows different possible reactions to being refused when a child has asked to join in a game with others.

<table>
<thead>
<tr>
<th>Positive social skills are shown in these behaviours</th>
<th>Poor social skills are shown in these behaviours</th>
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<tbody>
<tr>
<td>Starting conversations</td>
<td>Physical aggression (kicking, hitting, etc)</td>
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<tr>
<td>Taking turns</td>
<td>Arguing</td>
</tr>
<tr>
<td>Expressing feelings</td>
<td>Asking for what one wants/needs</td>
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<tr>
<td>Asking questions</td>
<td>Getting into others’ space</td>
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<tr>
<td>Complimenting others</td>
<td>Apologising to others</td>
</tr>
<tr>
<td>Accepting others</td>
<td>Interrupting</td>
</tr>
<tr>
<td>Resisting to join others’ negative behaviours</td>
<td>Following rules of play</td>
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<tr>
<td></td>
<td>Name-calling</td>
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<tr>
<td></td>
<td>Playing fair</td>
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<tr>
<td></td>
<td>Being a good loser</td>
</tr>
<tr>
<td></td>
<td>Being too rough in play</td>
</tr>
<tr>
<td></td>
<td>Listening to others</td>
</tr>
<tr>
<td></td>
<td>Winning, complaining</td>
</tr>
<tr>
<td></td>
<td>Cooperating</td>
</tr>
<tr>
<td></td>
<td>Being a poor loser</td>
</tr>
<tr>
<td></td>
<td>Getting into others’ space</td>
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</table>

All children go through friendship conflicts. Even usually popular children experience rejection sometimes.
### Key points for supporting children's friendship skills

**Thoughts**
- I'm just not much fun.
- Other kids don't like me.

**Beliefs**
- It's my fault and it won't change.

**Feelings**
- Anxious
- Sad
- Low confidence

**Behaviour**
- Withdraws from social contact with other children
- May become aggressive or try to get back at them in other ways

It is very beneficial for children when a parent, carer or school staff member helps them solve friendship conflicts by encouraging resilient, cooperative attitudes. Rather than simply blaming the other children, the adult may say something like, “What else can you do? Are there other children who might be interested in playing a game?”

#### Provide children with opportunities to play with peers

Children gain experience and learn important social skills from playing with friends. For children who are still learning how to get along, it can be helpful to plan what to do before having a friend over for a play date. This could involve deciding whether to share all of their toys or only some, or encouraging them to think about what games the other child would like to play when they arrive.

**Teach positive social skills**

Observe your child to work out the negative social behaviours your child uses too often and the positive social behaviours they could use more.

Little things like smiles, looking at the person, knowing names and using a confident, friendly voice can make a big difference when making friends. Being able to better control negative emotions and paying attention to the needs and wants of others are also very important.

Teach one behaviour or social skill at a time and make sure the child is able to do it before introducing another skill. Show your child what to do. You may act out the situation and even demonstrate what to say. Take turns acting until your child can demonstrate what to do. Don’t be too serious. Make it a fun experience.

**Be a coach**

Coaching is critical for helping children use new skills in real-life situations. Coaching involves prompting, reminding and encouraging (but not nagging) children to use the skills they have learned. Coach your child to practise positive social skills in everyday situations with family members and friends. Support children’s learning by giving positive feedback and praise.

**Help children solve friendship conflicts**

Talking problems through with a supportive adult helps children to think about what happens, how they feel about it and what to do next. Thinking things through like this helps to build more mature social skills.
Advertising Material

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More information on the following advertising is available from the office:

Doncare Community Services: Women’s Groups 2014. Tuesday 10.15-1.00pm (no charge to attend this group)

Helen O’Grady: Drama academy. Enrol now.

Warrandyte Tennis Club: Tennis Open Day Sunday 2nd March 9.30am - 12 noon.

Healthways Swim School: Classes available at two locations.

DONCASTER HEIGHTS AUSKICK
Rieschiecks Reserve
(cnr George Street & Victoria Street, Doncaster East)

Pack Collection
Saturday March 22nd 9am – 10.30am

Register and pay online www.aflauskick.com.au
Click on Doncaster Heights Auskick
Clinics START SATURDAY APRIL 26th
9am – 10.30am

Coordinator Glenn Powell 0421012845

Partner Club D.H.J.F.C & Fremantle FC

New kids always welcome (for boys and girls aged 4-12)
MEAL DEAL DAY - Wednesday 5 March

Choice of 4 different Hand roll flavors, a delicious Choc Chip cookie (gluten free option available) & a lemonade icy pole!

Orders MUST be received by end of school TOMORROW – Friday 28 February

Sorry – NO exceptions after Friday

<table>
<thead>
<tr>
<th>Deal 1</th>
<th>Deal 2</th>
<th>Deal 3</th>
</tr>
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<tbody>
<tr>
<td>1 X Hand roll</td>
<td>2 X Hand rolls</td>
<td>3 X Hand rolls</td>
</tr>
<tr>
<td>Cookie</td>
<td>Cookie</td>
<td>Cookie</td>
</tr>
<tr>
<td>Lemonade Icy pole</td>
<td>Lemonade Icy pole</td>
<td>Lemonade Icy pole</td>
</tr>
<tr>
<td>$ 4.50</td>
<td>$6.50</td>
<td>$8.50</td>
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Choose 1
- □ Avocado & Cucumber
- □ Cooked Tuna with Cucumber
- □ Crispy Chicken
- □ Teriyaki chicken

Soy sauce – Yes / No

□ Gluten free cookie option

Choose 2
- □ Avocado & Cucumber
- □ Cooked Tuna with Cucumber
- □ Crispy Chicken
- □ Teriyaki chicken

Soy sauce – Yes / No

□ Gluten free cookie option

Choose 3
- □ Avocado & Cucumber
- □ Cooked Tuna with Cucumber
- □ Crispy Chicken
- □ Teriyaki chicken

Soy sauce – Yes / No

□ Gluten free cookie option

Name – …………………………………………………………………………………………………………

Grade – ………………………

Meal Deal Selected: 1 2 3

Money Enclosed – (correct money please) $……………………………………
**DONVALE PRIMARY SCHOOL**  
**PAYMENT OF ANNUAL MATERIALS AND REQUISITES LEVY 2014**

Childs Name……………………………………………………………………………………………………

Grade………………………………………………………………………………………………………..

<table>
<thead>
<tr>
<th>LEVY TYPE</th>
<th>PAYMENT</th>
<th>ENTER AMOUNT PAID</th>
<th>OFFICE USE</th>
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<td>MATERIALS AND REQUISITES</td>
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<td>MATHLETICS</td>
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<td>child in Foundation to Year Six</td>
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<tr>
<td>READING EGGS</td>
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<tr>
<td>child in Foundation to Year 2</td>
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<tr>
<td>VOLUNTARY CONTRIBUTIONS</td>
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<tr>
<td>TOTAL TO BE PAID</td>
<td></td>
<td>$</td>
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</table>

Please tick preferred payment option:

- [ ] Payment in full
- [ ] 4 payments on the 15th February, 15th March, 15th April, 15th May – please indicate payment method
  
  - [ ] Cash / EFTPOS / Cheque
  - [ ] BPay
  - [ ] Credit Card (card details completed below)

- [ ] I wish to use my EMA payment towards the 2014 Annual Materials and Requisites Levy.
  
  Application forms and information on the 2014 Education Maintenance Allowance is at the office

Please tick appropriate payment box:

- [ ] Payment by cheque – (made payable to Donvale Primary School)
- [ ] Payment by Cash – (Enclosed in a sealed and labelled envelope)
- [ ] Payment by EFTPOS
- [ ] Payment by Credit Card (MasterCard, Visa)

- [ ] Payment by BPay  
  
  Payment Reference………………………………………Complete remittance and send in for all BPay payments

**Credit Card Payment Slip - Donvale Primary School**

Family Name: ___________________________ Total payment $__________

Payment for: __________________________________________________________________________

CARD HOLDER'S NAME: ________________________________________________________________

EXPIRY DATE: _____/_____  VISA  BANKCARD  MASTERCARD

CREDIT CARD NO: ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___

___  ___  ___ (security pin)

SIGNATURE: __________________________________________ DATE: _____/____/____