Donvale Primary School
“Getting to know you chat”

Dear Mums & Dads,

In order to maintain our excellent relationship with our families, we are arranging “getting to know your child” chats. Working together is a very important process in the partnership between parents and the school which we value and endeavour to strengthen.

Parent/Teacher chats will be held on **Monday 20th February and Tuesday 21st February**
If you are unable to attend on this day please contact your child’s teacher to try and organise an alternate day.

- **Level 4** - Monday 20th Feb 2:00pm-6:00pm
  - OR - Tuesday 21st Feb 5:45pm-8:30pm
- **Level 2 & 3** - Tuesday 20th Feb 2:00pm-5:00pm
  - OR - Tuesday 21st Feb 5:45pm-8:30pm

These Chats are very important to:
- Allow you to inform us about your child
- Discuss any learning & social areas that you feel need particular attention

**PLEASE NOTE:**
- This is NOT an INTERVIEW but an opportunity to meet your child’s teacher and for you to provide information about your child.
- Level 1(Preps) have their chats as arranged on designated Wednesdays.

**COULD YOU PLEASE COMPLETE THE REPLY SLIP BELOW AND RETURN IT TO YOUR CHILD’S TEACHER BY MONDAY 13th Feb.**

**YOU WILL BE NOTIFIED ON THURSDAY 16th Feb. OF YOUR CONFIRMED CHAT TIME.**

<table>
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<tr>
<th>FAMILY NAME: ____________________</th>
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See Reverse side for New grade name Info.

**Please tick the Session Time which is most convenient**

I would like to attend our chat on:
- **Monday 20th February** at: 2:00-6:00pm (Level 4 ONLY)
- **Tuesday 21st February** 2:00-5:00pm (Level 2 &3 ONLY)

**OR**
- **Tuesday 21st February** 5:45-8:30pm (Level 2, 3, 4)

**Confirmation Slip**
- Your chat time for __________ is __________ in our Classroom.
- Your chat time for __________ is __________ in our Classroom.
- Your chat time for __________ is __________ in our Classroom.
- Your chat time for __________ is __________ in our Classroom.